



**PRESERVE  
RESTORE  
EDUCATE  
ENJOY**

# Palos Verdes Peninsula Land Conservancy

invites you to become an intern

## media internships

### Description

The Media Assistant Intern will work under the direction of the Manager of Marketing and Communications to help enhance electronic, print and visual media communications. Depending on experience and interests, tasks can include drafting articles and press releases, researching outreach and media opportunities, document design, website and email distribution and postings for Facebook and other social media.

### Project Lead

Louise Olfarnes  
Communications and Marketing  
Manager

### To Apply

Please apply at: [www.pvplc.org/\\_about/employment.asp](http://www.pvplc.org/_about/employment.asp) or send with a cover letter and resume to:

Brittany Goldsmith  
Volunteer Program Manager  
310-541-7613 x 215  
[bgoldsmith@pvplc.org](mailto:bgoldsmith@pvplc.org)

### REQUIREMENTS

Excellent writing and online communication skills

Knowledge of websites and social media a plus

Ability to work with different forms of online communications tools

Ability to work independently

Photo and video experience a plus

### Timeframe

Internships may start at anytime with a 6-week minimum requested

### OPPORTUNITIES

educational assistant  
field & nursery assistant  
media assistant  
native garden intern  
restoration program Intern